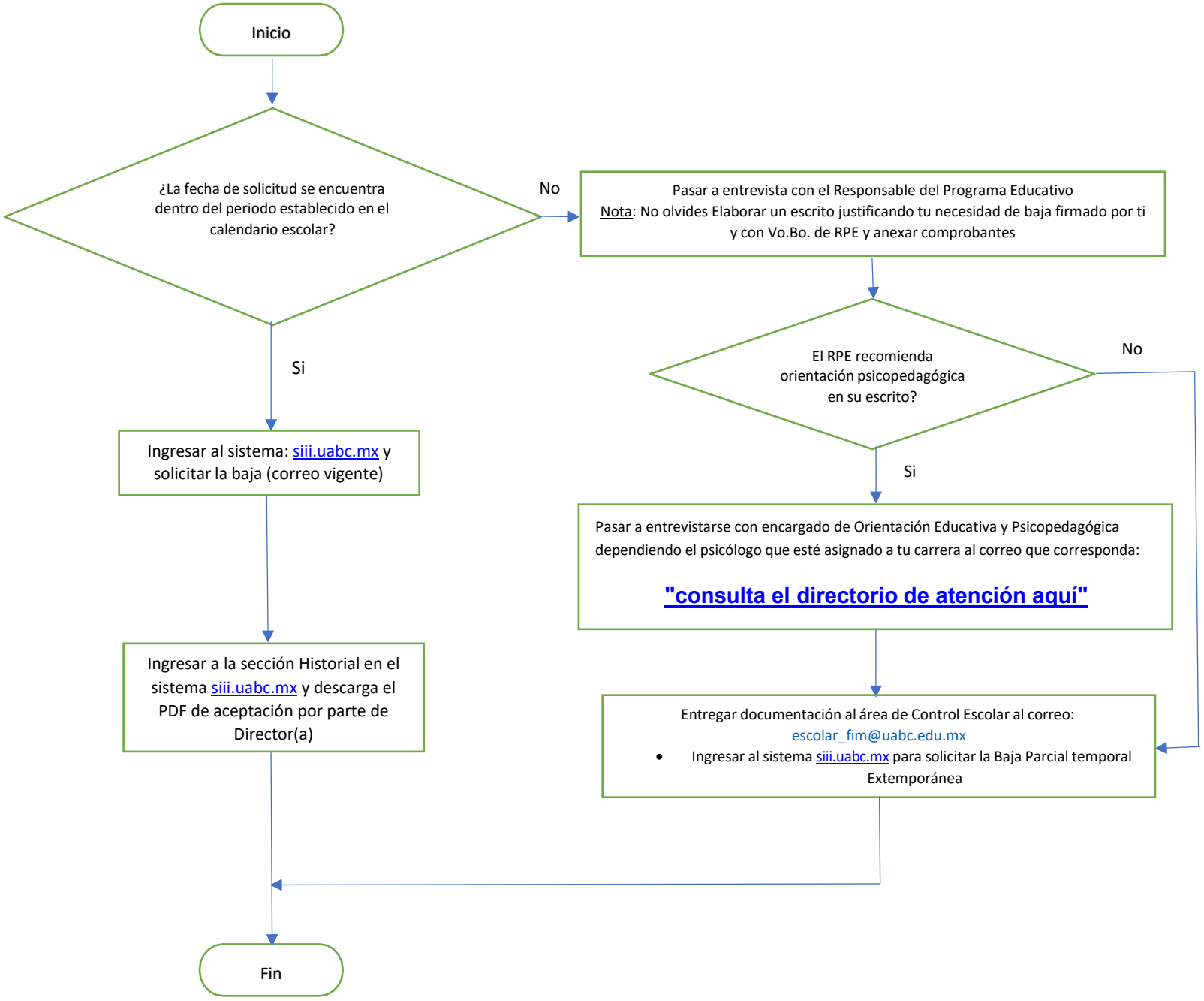PROCEDIMIENTO PARA BAJA PARCIAL TEMPORAL /EXTEMPORÁNEA